

UCPC Jubilee Fund Group

Wed 6th March at 10am

Cotebrook Village Hall



MINUTES

- 1. Present:** Cllr Marian Atkinson (Chair), Cllr Matthew Grant, Judith Grant, Valerie Hague, Carol Spencer, Cllr Graham Spencer
Apologies: Cllr Sarah Crawford, Cllr Tony Dahill, Kath Dahill, Judith Jones, Margaret Bowers, Brenda Ramsden, Dawn Wilbur
In attendance: Kath Lloyd, Clerk to the Parish Council
- 2. Minutes of last meeting:** the minutes of the meeting on 1st June 2023 were approved as accurate.
- 3. Memory Books:** The group inspected a completed Memory Book and suggested some minor additions. There are copies for Tirley Garth, both Village Halls, the primary school and the Church as well as a copy to be kept by the parish council as a record of the royal events. The Group were very happy with the example and the Clerk will arrange a date with the team at Tirley Garth for a presentation.
- 4. Grant applications:** there were no grant applications to discuss but Cllr Atkinson has been approached by Cllr Andrew Needham on behalf of the Dome Room in Tarporley and he has been passed a grant application form to pass onto the relevant person. There was a lengthy discussion about the suitability of such an application should one arise as it is not within the parish boundaries, however, it was felt that if such an application was received, support could be offered to hold a fund raising event in Utkinton or Cotebrook with proceeds going towards the Dome Room. **RECOMMENDED:** that the council make it clear in the Grant Application paperwork that priority will be given to causes within the parish boundaries but that the council would be supportive of fundraising events and will offer advice and support towards other grant opportunities eg. Members Budgets etc There was also a suggestion that the application documents include a request for “community payback” from applicants towards the fund. **ACTION:** The Clerk will amend the documentation and bring to the next meeting.

There was also a discussion about the creation of an advert for the Community Grant Scheme and an example from Tattenhall Parish Council was suggested. The Clerk will circulate a draft advertisement for approval.

- 5. Events and fund raising for 2024:** There was a detailed discussion about the need for a fund raising event of some sort this year but the group were reluctant to commit themselves

to a large scale fete or community event, given the timescales and limited resources available. There was a suggestion of a "Great Parish Raffle" that could take place over a few months and be called at a Family Fund Day at Rose Farm. The Group felt that it was important to include all the community groups and to split the surplus funds made equally between the groups (2 x village halls, church, WI, school and parish council). The idea was met with general agreement and enthusiasm and the following actions were agreed:

- a) Cllr Grant will check with Rose Farm whether they are planning any events during the summer that the Group could tie in with or whether they would be happy to host a Funday in June
- b) The Clerk will obtain a gambling licence from CWaC
- c) Judith Grant will raise the suggestion at the Utkinton Village Hall committee meeting on 18th March
- d) The event could be linked to the national Big D Day celebrations in June
- e) The Clerk will prepare a letter to all community groups to be sent after 18th March inviting them to a planning meeting on **Wed 27th March at 10am**
- f) The sponsors and advertisers from previous events will be approached for raffle prizes

6. Any other business: The Group also agreed to hold a Community Picnic at Cotebrook Orchard on Sunday 8th Sept, to be discussed at a later date.